



**THE NATIONAL BOARD OF ACCOUNTANTS AND AUDITORS
(NBAA)**

**ANNOUNCEMENT TO ATEC AND CPA(T) EXPECTED GRADUANDS –
NOVEMBER 2016 EXAMINATIONS**

The Board would like to inform all Candidates who passed their ATEC/CPA (T) examinations in November 2016 that they are required to submit to the Board passport size photographs **taken on a white background** for processing their certificates.

The passport photos should reach the Board on or before **20th February 2017**. Failure to that their certificates shall not be processed.

Kindly do the following:-

- Go the photo point centre
- Take your passport photo on a white background
- Collect your passport photo in a soft copy (digital)
- Send it to the Board via email to lucy.mwalupanga@nbaa.go.tz

When submitting your passport photo write the following in your email:

1. Your First Name
2. Your Initial(s) if any
3. Your Surname
4. Your Index Number
5. Your Examination Level: ATEC or CPA (T)

NB: Do not re-photo your passport or take a photo by your mobile phone. Go to the photo shop (professional photographer) and take an original passport photo.

EXECUTIVE DIRECTOR