



**THE NATIONAL BOARD OF ACCOUNTANTS AND AUDITORS
(NBAA)**

**ANNOUNCEMENT TO ATEC/CPA (T)/CPA(T) EQUIVALENT GRADUANDS FOR
SEPTEMBER 2018 GRADUATION CEREMONY**

The Board would like to inform all Candidates who passed their ATEC/CPA (T)/CPA (T) Equivalent examinations in November 2017, February 2018 and May 2018 examination session that they are required to submit to the Board passport size photographs for processing their certificates.

The passport photos should reach the Board on or before 10th July 2018. Failure to that your certificate shall not be processed.

Kindly do the following:

- Go the photo point centre
- Take your passport photo on a white background
- Size 2x3 cm
- Collect your passport photo in a soft copy (digital)
- Send it to the Board via email to lucy.mwalupanga@nbaa.go.tz

When submitting your passport photo write the following in your email:

1. Your First Name
2. Your Initial(s) if any
3. Your Sur Name
4. Your Index Number

Furthermore, we would like to inform you that Graduation Ceremony is scheduled on Saturday 29th September 2018. Kindly do the following:-

- Pay for the Graduation Gown and Convocation Fee Ths. 100,000.00 CPA (T), CPA (T) Equivalent & Diploma in IPSAs and Ths. 80,000.00 (ATEC). Pay through NBAA Collection Account CRDB 01J1005553500 and submit pay in slip to the Board.
- Attend rehearsal exercise to be held on Friday 28th September 2018 at APC Bunju from 2:00 pm.
- Graduation Gowns will be issued from Monday 24th – Thursday 27th September 2018 at NBAA Mhasibu House from 09:00 a.m – 04:00 p.m.

EXECUTIVE DIRECTOR

29th June 2018