



**THE NATIONAL BOARD OF ACCOUNTANTS AND AUDITORS  
(NBAA)**

**ANNOUNCEMENT TO ATEC AND CPA(T), CPA (T) EQUIVALENT AND  
DIPLOMA IN IPSAS EXPECTED GRADUANDS – SEPTEMBER 2018  
GRADUATION CEREMONY**

The Board would like to inform all Candidates who passed their ATEC/CPA (T)/ CPA (T) Equivalent and Diploma in IPSAs examinations in November 2017 and February 2018 that they are required to submit to the Board passport size photographs **taken on a white background** for processing their certificates.

The passport photos should reach the Board on or before **Monday 15<sup>th</sup> June 2018**. Failure to that the certificates shall not be processed.

Kindly do the following:-

- Go the photo point centre
- **Take your passport photo on a white background 2x3 cm**
- Collect your passport photo in a soft copy (digital)
- Send it to the Board via email to [lucy.mwalupanga@nbaa.go.tz](mailto:lucy.mwalupanga@nbaa.go.tz)

When submitting your passport photo write the following in your email:

1. Your First Name
2. Your Initial(s) if any
3. Your Sur Name
4. Your Index Number
5. Your Examination Level: ATEC or CPA (T)

***NB: Do not re-photo your pass port or take a photo by your mobile phone.  
Go to the photo shop (professional photographer) and take an original  
pass port photo.***

**EXECUTIVE DIRECTOR**

**1<sup>st</sup> June 2018**