

## INVITATION TO PARTICIPATE IN THE BEST PRESENTED FINANCIAL STATEMENTS AWARDS FOR THE YEAR 2019

### 1.0 INTRODUCTION

The National Board of Accountants and Auditors (NBAA) invites reporting entities in Tanzania to participate in the "Best Presented Financial Statements Awards" for the year 2019.
2.0 OBJECTIVE

To recognize, encourage and promote best practices in the preparation of financial statements in the country.

### 3.0 ELIGIBILITY

To be eligible for the award, the reporting entity must:
(a) Be a legally registered entity in Tanzania
(b) Have complied with the requirements of both Local and International Accounting and Auditing Standards
(c) Have employed the services of professional members registered by NBAA
(d) Financial Statements must be for the accounting period ended between $31^{\text {st }}$ January 2019 and 31 st December 2019 (inclusive)
(e) Accounts must be audited by a registered audit firm and must have obtained an unqualified audit opinion.
4.0 AWARD STRATIFICATION

Each of the below listed categories of institutions, qualifies for nomination for the "Best Presented Financial Statements Awards for the Year 2019".
i. Banks
ii. Financial institutions
iii. Insurance companies
iv. Pension Funds
v. Manufacturing entities
vi. Trading and distribution entities
vii. Government Ministries, Departments and Agencies
viii. Regulatory authorities
ix. Regional Secretariats
x. Telecommunication and Media
xi. Local Government Authorities
xii. Service Industries including Utility and Educational Institutions
xiii. Non-Governmental Organizations (NGO's)
xiv. Small and Medium Entities (SMEs)
5.0 CHECKLISTS TO BE USED IN THE SELECTION OF "THE BEST PRESENTED FINANCIAL STATEMENTS".

Checklists which will be used in the selection of the "Best Presented Financial Statements Awards for the Year 2019" can be downloaded from the NBAA's website: www.nbaa.go.tz

### 6.0 IMPORTANT INFORMATION TO BE SUBMITTED TO NBAA

Submit four (4) hard copies of your latest audited financial statements for evaluation.

### 7.0 AWARD

Successful entities will be presented with award(s) of the "Best Presented Financial Statements for the Year 2019" during the Accountants Annual Dinner to be held in early December 2020

### 8.0 DEADLINE FOR SUBMISSION OF FINANCIAL STATEMENTS

The deadline for submission of audited financial statements is on Friday $30^{\text {th }}$ October 2020 at 16:00 hours.

For submission, further information and clarification please contact:

> EXECUTIVE DIRECTOR, THE NATIONAL BOARD OF ACCOUNTANTS AND AUDITORS, AUDIT HOUSE, 8TH FLOOR,

> 4 UKAGUZI ROAD,
> P.O. BOX 1271,

> 41104 TAMBUKARELI DODOMA, TANZANIA.
> TEL: +255 26 2963318-9
> FAX: 2151746 E-MAIL: info@nbaa.go.tz
> WEBSITE: www.nbaa.go.tz

